



National Association of Forensic Counselors

P.O. Box 8827 Fort Wayne, IN 46898-8827

260-426-7234 - Phone 260-426-7431 - FAX

www.Nationalafc.com NAFC@Nationalafc.com

NON-CERTIFIED NAFC MEMBERSHIP APPLICATION

Thank you for your interest in NAFC Membership. If you have any questions pertaining to this application, please contact us and we will assist you to the best of our ability.

This application must be completed in its entirety. Incomplete applications received will not be processed until all information is received. No waivers will be granted for any part of this application.

I understand, agree and acknowledge all of the following:

I have read and understand the minimum requirements for non-certified NAFC Membership. Fees for an application that has not been approved will be refunded with the exception of the non-refundable \$25.00 application fee. Once an application is approved, no fees will be refunded, in whole or part.

It is my sole responsibility to read and stay apprised of the most current revision of the NAFC Terms of Membership which are described in the Application Attestation attached to this application. The NAFC Terms of Membership are publicly available for download from www.Nationalafc.com and that hard copies may be obtained upon written request to the NAFC.

I have read, agree to and fully understand the NAFC Terms of Memberships and have signed the Application Attestation attached to this application.

Printed/typed name of Applicant

Signature of Applicant

Date

A separate application must be submitted for each NAFC Membership for which you wish to apply. Please select the NAFC Membership for which you are applying:

CLINICAL MEMBERSHIP (CM)

- No examination required
- Minimum of a Master's Degree
- Active and in good standing professional state license/state mandated certification in your profession
- Minimum of two (2) years (4,000 hrs) working with criminal offenders in one or more of the following capacities:
 - Criminal Justice
 - Legal, defense or prosecution
 - Law Enforcement
 - Corrections
 - Mental Health
 - Addictions
 - Other applicable profession

\$25.00: non-refundable Application Fee must accompany application

\$95.00: Processing and first year renewal fee due upon approval

PROFESSIONAL MEMBERSHIP (PM)

- No examination required
- Minimum of a Bachelor's Degree
- Reserved for professionals with a minimum of two (2) years (4,000 hrs) working with criminal offenders in one or more of the following capacities:
 - Probation/Parole
 - Legal Profession
 - Law Enforcement
 - Corrections
 - Other Criminal Justice Profession

\$25.00: non-refundable Application Fee must accompany application

\$95.00: Processing and first year renewal fee due upon approval

Research Membership (RM)

- No examination required
- Minimum of a Master's Degree
- Reserved for professionals involved in research specific to issues pertaining to the criminal offender to include, but may not be limited to:
 - Behavioral
 - Cognition
 - Profiling
 - Statistical
 - Medical
 - Other research pertaining to the criminal offender

\$25.00: non-refundable Application Fee must accompany application

\$95.00: Processing and first year renewal fee due upon approval

Student Membership (SM)

- No examination required
- Must be either a full or part time student pursuing a degree in one or more of the following:
 - Criminal Justice
 - Legal, defense or prosecution
 - Law Enforcement
 - Corrections
 - Mental Health
 - Addictions
 - Other applicable profession

Must meet NAFC Membership requirements in order to pursue certified NAFC Membership after obtaining degree

\$25.00: non-refundable Application Fee must accompany application

\$95.00: Processing and first year renewal fee due upon approval

Revised February 4, 2016



Accredited Certification Programs by the
National Commission for Certifying Agencies

The American Academy of Certified Forensic Counselors (ACCFC) is the certification commission of the
National Association of Forensic Counselors (NAFC)





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SECTION A – Contact Information

Form fields for contact information: First Name, M.I., Last Name, Mailing Address, City, State, ZIP, Work Phone (REQUIRED), Home Phone (optional), Cell Phone (optional), E-mail Address (REQUIRED).

SECTION B – Current Employment Information

Form fields for current employment information: Current Place of Employment, Position, Program Type, Hours Worked per Week, Dates Employed (FROM/TO), Supervisor Name, Supervisor's Phone No.

SECTION C - References

Attached to this application is a blank Reference Form. Please print submit one (1) completed Reference Form. References must be professionals working in your professional field and not related to you.

SECTION D - Education

Please indicate your highest educational level and attach a copy of the highest degree you earned from an accredited educational institution.

Form fields for education: M.D., J.D., Psy.D., Ph.D.: Major, Masters: Major, Bachelors: Major, Other, Student – Concentration.

Form fields for university/college information: University/College Graduated, Location, Year Graduated, For Student Membership Applicants ONLY, expected graduating year.

SECTION E – Method of Payment

Form fields for payment method: Check, Credit Card, Money Order, Purchase Order No.:

Form fields for credit card information: Name as it appears on credit card, Billing Address of Credit Card (Address, City, State, ZIP)

Form fields for credit card details: Credit Card Number- VISA, MC, Discover ONLY, Exp. Date, Security Code, Amount to Charge

I attest that I am an authorized user of the credit card provided above. I authorize the AACFC, the NAFC Certification Commission, to charge the above credit card.

Form fields for authorized user information: Printed Name of Authorized Card Holder/User, Signature, Date

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APPLICATION ATTESTATION

I, _____ attest and affirm that I am the applicant named in this application. I have read and completed the contents thereof and all information provided in connection with this application is true, accurate and correct.

I understand, agree to and acknowledge all of the following:

The American Academy of Certified Forensic Counselors (AACFC) is the Certification Commission of the National Association of Forensic Counselors (NAFC), herein collectively referred to as "NAFC".

"NAFC Membership" refers to any NAFC issued certification; non-certified Membership and In-Service designation. "NAFC Member" refers to a professional who has been issued and holds active and in good standing NAFC Membership.

I am required to abide by the NAFC Terms of Membership which is comprised of, but not limited to the: Candidate Handbook, Application Attestation (or Application Affidavit where NAFC Membership was applied for and obtained by an NAFC Member prior to the elimination of the requirement of a notarized signature on this form), Ethical Standards and Code of Conduct, Policies and Procedures, Request for Renewal and/or Reinstatement Attestation, Terms of Use of the NAFC Logo, NAFC Fee Schedule, Renewal and/or Reinstatement requirements and NAFC Membership requirements.

New and/or existing NAFC Terms of Membership may be implemented and/or revised at any time without notice. It is my sole responsibility to stay apprised of the NAFC Terms of Membership. I am subject to the most recent revision of the NAFC Terms of Membership, to include those that may be implemented in the future. All are available for download from the NAFC website at www.Nationalafc.com or hard copies may be obtained upon receipt of my written request to the NAFC.

I fully and voluntarily agree to hold the NAFC, AACFC and all past, current and future: Board Members, Directors, Trustees, Committee Members, Commission Members, Officers, Agents, Staff, Contractual Employees, Presenters, Examiners, and all other persons and/or entities acting as Representatives as granted by the NAFC, wholly and absolutely harmless and free from all civil liability for any and all forms of: damages, complaints, actions, sanctions, resulting repercussions, determinations, outcomes and/or consequences by reason of any action that is within the scope and arising out of the performance of duties in connection with any application, NAFC Membership, renewal or reinstatement request, the attendant examinations and the grades with respect to any examination, failure of the NAFC to issue or grant NAFC Membership, as well as any and all other action(s) and/or determination(s) that may be taken or made by all the aforementioned.

Providing erroneous information of any kind for any reason to the NAFC constitutes a violation of the NAFC Terms of Membership.

I am required to report to the NAFC within 30 calendar days of my notification should I be the subject of or am otherwise directly or indirectly involved in any formal, informal, civil, criminal: charge, complaint, investigation, inquiries, arrest, action, conviction, sanction, professionally related civil and/or legal litigation and/or investigation, disciplinary action and/or any other form of criminal or civil proceeding relating to any allegation of criminal conduct, civil violation, state and/or federal regulatory board violation, professionally related allegation of misconduct and any other form of criminal or civil action or proceeding not listed within the NAFC Terms of Membership initiated or brought by any federal, state and/or local authority/agency, professionally related private agency/organization, client, colleague or any member of the public. I am required to keep the NAFC apprised on a monthly basis of the most current status of any and all of the aforementioned and submit copies of all public documents related to such to include, but not limited to: all actions, judgments, sanctions, determinations and/or any other form of outcome.

Holding active and good standing professional state licensure/state mandated certification is mandatory in order to maintain NAFC Membership, unless I am exempt from such according to the NAFC Membership Requirements. I am required to report within 30 days of my notification any formal complaint, charge, investigation and/or any change of status of my professional state licensure/state mandated certification. Revocation or suspension of my professional state licensure/state mandated certification will result in the same against my NAFC Membership.

I am required to submit to proceedings and comply with all directives given by the NAFC in connection with any alleged violation of the NAFC Terms of Membership.

Information obtained by any means whatsoever by the NAFC indicating one or more possible violations of the NAFC Terms of Membership will result in the NAFC initiating an investigation or Formal Complaint on its own. Civil and/or legal action beyond sanctioning of an NAFC Membership may be taken if, in its judgment, it determines that such egregious violation(s) occurred that taking such action is in the best interest of the NAFC, its Certification Commission, any entity or person acting on its behalf, NAFC Members and/or the public.

The NAFC may use information in connection with my application, renewal or reinstatement request or any other information collected for non-identifying research and statistical purposes.

All NAFC issued certificates and wallet cards remain the property of the NAFC and I am required to return all to the NAFC, to include any and all copies thereof, within fourteen (14) calendar days upon demand for any reason.

I am required to notify the NAFC within 30 calendar days of any change of name, address, contact phone numbers, e-mail address and any other information maintained by the NAFC in connection with the NAFC Membership issued to me.

The abuse of alcohol and/or drugs, to include the abuse of prescription drugs, is unacceptable and I shall not engage in such behavior.

Failure to fully comply with the NAFC Terms of Membership, to include all within this Application Attestation, in whole or part, constitutes grounds for immediate denial of my application, renewal or reinstatement request and/or sanctioning of my NAFC Membership, to include the nullification of any and all benefits resulting thereof, as deemed appropriate by the NAFC.

I have read and fully understand the NAFC Terms of Membership.

Printed Name of Applicant

Signature of Applicant

Date

Revised February 4, 2016



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