



P.O. Box 8827  
Fort Wayne, IN 46898

***TEST-EXEMPT GRANDFATHERING PERIOD NOW OPEN THROUGH MARCH 15, 2019!***

**Certified Human Trafficking Victim Services Provider (CHTVSP)**

***Test-exempt Grandfathering now open for the following through March 15, 2019:***

**CERTIFIED HUMAN TRAFFICKING  
VICTIM SERVICES PROVIDER  
(CHTVSP)**

National Association of Forensic Counselors  
*Honesty ~ Competency ~ Integrity*



The First Certification Board to Develop Standards and Establish the Specialty Professions of  
**Forensic Counselor and Criminal Justice Specialist**



Dedicated to promoting competency, training, and improved communication between the clinician and the criminal justice system.

## ESTABLISHED IN 1995

# A Few Facts About the National Association of Forensic Counselors (NAFC)



The NAFC was Founded to Identify a competent workforce to counsel, treat, evaluate, supervise and manage criminal offenders in the areas of addictions, criminal justice, mental health and corrections.



The NAFC is the Originator of the Forensic Counselor profession, and established the titles of and definitions for "FORENSIC COUNSELOR" and "CRIMINAL JUSTICE SPECIALIST"



The NAFC established the Very First valid certification programs for the Forensic Counselor and Criminal Justice Specialist professions.



The NAFC is the First and Largest national multi-disciplinary credentialing board serving the Forensic Counselor and Criminal Justice Specialist.

Visit

**WWW.FORENSICCOUNSELOR.ORG**

For more information about the NAFC, Certifications Offered, Articles, Assessment Tools and Instruments, and more ... or contact us to receive an Informational Folder at **260-426-7234** or **NAFC@ForensicCounselor.org**

NAFC thanks the Polaris Human Trafficking and Disruption Team and the National Human Trafficking Hotline for their 2018 Keynote presentation

## MODERN DAY SLAVERY: From Sexual Exploitation to Forced Labor

### What is certification and why is it important?

Certification is a formal process which validates, based on predetermined standards, an individual's qualifications and knowledge to practice in a defined area. The NAFC certification programs are designed to establish the body of knowledge, experience and education that promotes effective delivery of counseling, evaluation, examination, supervision and forensic services to clients, attorneys and the civil/criminal justice system.

Certification creates an identifiable workforce from which the criminal justice system can refer and offers the opportunity to gain recognition from other professionals, court systems, probation/parole departments, corrections, law enforcement and the public for your achievement as a knowledgeable, competent professional in the field of forensic counseling, evaluation, supervision, etc.

Certification can mean a broader range of job opportunities, provide job mobility, and marketability of your skills. Many companies, agencies, courts, etc., may even pay for your certification, training, and renewal fees.

### NAFC OFFERS CERTIFICATIONS FOR PROFESSIONALS WORKING IN THE FOLLOWING PROFESSIONS:

- Criminal Justice
- Mental Health
- Addictions
- Corrections
- Legal

#### INCLUDING, BUT NOT LIMITED TO:

- Private Practice
- Probation/Parole/Court Systems
- Victim's Services
- Psychiatric Hospitals
- Law
- Government
- Mental Health and Addictions Programs
- Social Services
- Outreach Programs
- Domestic Violence Programs
- Crisis Intervention Programs
- Community Programs
- Sex Offender and General Offender Programs
- Adult/Juvenile Correctional Facilities
- Public Welfare Agencies
- Military and Veteran's Administration
- Universities/Educational Programs
- Managed Care Facilities



### A FEW BENEFITS OF MEMBERSHIP:

- Certificate suitable for framing and wallet card
- Subscription to the official publication of the NAFC, "The Forensic Professional"
- Three (3) free CEHs per year through the NAFC ONline CE Program
- Reduced fees for Annual Conferences and training events
- Access to apply for low cost HPSO malpractice insurance
- Professional identification to your peers, court systems, probation/parole departments, the public, and other referral sources
- May increase referrals

## Apply for Certification through Test-exempt Grandfathering for a Limited Time Period.

If you apply during the Grandfathering period, you will not be required to sit for the certification examination.

Certification application must be completed in its entirety, to include all requested information, in order to be processed.

### **Certified Human Trafficking Victim Services Provider (CHTVSP) (Clinical level only)**

For professionals providing psychological services, mental health and/or addictions counseling, crisis intervention, trauma services or other area of service to victims of human trafficking.

Requirements for the CHTVSP:

- Masters degree or higher;
- State licensed, active and in good standing, in your profession, i.e., psychology, social work, marriage & family therapy, mental health counselor, professional counselor, addictions, etc., unless special exemption applies, i.e., through legislation/regulations, you are a state or federal employee, no licensure exists in your state of practice, etc.;
- A combined total of 270 hours formal training in victim services, evaluation/assessment, trauma counseling, crisis intervention, addictions, PTSD, and ethics
- Minimum of 3 years (or 6000 hrs) of supervised experience working with human trafficking victims
- No ethical violations, reprimands, or other sanctions against your state license and/or certification;
- Must not have previously held an NAFC certification that has been suspended or revoked;
- No misdemeanor or felony arrests for violent or sexual offenses, or any other felony;

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### **Certified Sexual Disorders Diagnostician (CSDD) (Clinical level only)**

For professionals performing evaluations/assessments and diagnosis of persons with sexual disorders.

Requirements CSDD (this certification is clinical level only):

- Masters degree or higher;
- State licensed, active and in good standing, in your profession, i.e., psychology, social work, marriage & family therapy, mental health counselor, professional counselor, addictions, etc., unless special exemption applies, i.e., through legislation/regulations, you are a state or federal employee, no licensure exists in your state of practice, etc.;
- 50 hours of formal training in evaluating/assessing and diagnosing sexual disorders;
- 220 hours of formal training in sexual disorders;
- Minimum of 3 years (or 6000 hrs) of supervised experience evaluating/assessing, diagnosing, and treating sexually disordered offenders.
- No ethical violations, reprimands, or other sanctions against your state license and/or certification;
- Must not have previously held an NAFC certification that has been suspended or revoked;
- No misdemeanor or felony arrests for violent or sexual offenses, or any other felony;

### **Certified Sexual Addictions Specialist (CSAS)\* (clinical, non-clinical, and In-Service available)**

For professionals working with offenders diagnosed with a sexual addiction.

#### Requirements for CSAS (non-clinical):

- Bachelors degree
- 180 hours of formal training in evaluating/assessing, diagnosing, and/or treating offenders diagnosed with a sexual addiction
- Minimum of 2 years (or 4000 hrs) of supervised experience working with offenders diagnosed with a sexual addiction

#### Requirements for CCSAS (Clinical level):

- Masters degree or higher
- 270 hours of formal training in evaluating/assessing, diagnosing, and/or treating offenders diagnosed with a sexual addiction
- Minimum of 3 years (or 6000 hrs) of supervised experience working with offenders diagnosed with a sexual disorder

#### Additional Requirements for both CSAS and CCSAS:

- State licensed, active and in good standing, in your profession, i.e., psychology, social work, marriage & family therapy, mental health counselor, professional counselor, addictions, etc., unless special exemption applies, i.e., through legislation/regulations, you are a state or federal employee, no licensure exists in your state of practice, etc.(All levels);
- No misdemeanor or felony arrests for violent or sexual offenses, or any other felony;
- No ethical violations, reprimands, or other sanctions against your state license and/or certification;
- Must not have previously held an NAFC certification that has been suspended or revoked;

\* applicants that do not fully meet all requirements may apply for the "In-Service" designation of the non-clinical level until such time when verifiable proof of meeting all requirements is submitted to the NAFC.





## NATIONAL ASSOCIATION OF FORENSIC COUNSELORS

### Certification Test-exempt Grandfathering Application

Special commendation exempts the applicant from taking the certification examination. Applicants are not exempt from meeting all other requirements for NAFC certification. **YOU MAY MAIL, FAX, OR E-MAIL YOUR APPLICATION:**

NAFC, PO Box 8827, Fort Wayne, IN 46898 P: 260-426-7234 F: 260-426-7431 E-mail: NAFC@ForensicCounselor.org

I am applying for:  **Clinical level**       **Non-clinical level**       **In-Service Status**

Certified Human Trafficking Victim Services Provider (CHTVSP) - *Clinical level only, no In-Service*

Certified Sexual Addictions Specialist - *(Clinical, non-clinical, and In-Service available)*

Certified Sexual Disorders Diagnostician (CSDD) - *Clinical level only.*

Fee per certification: \$260.00. Includes: application and processing fees, and first year certification fee. If your application is denied by NAFC, all monies paid, less the \$40.00 application fee will be refunded. (Annual renewal fee: \$125.00). You may mail, FAX, or e-mail your application.

WWW.FORENSICCOUNSELOR.ORG

<i>First Name</i>	<i>MI</i>	<i>Last Name</i>	
<i>Street Address</i>	<i>City</i>	<i>State</i>	<i>ZIP</i>
<i>Primary Phone</i>	<i>Work Phone (required)</i>	<i>E-mail (required)</i>	

I attest that I meet the formal training hours requirement, and all other requirements, applicable to the NAFC certification for which I am applying as set forth by the NAFC, and will provide verifiable documentation of formal training hours upon request.

I attest that my state of practice does not require that I hold professional licensure to practice, or no licensure exists for my profession.

I am state licensed in my profession:

State: \_\_\_\_\_ Profession: \_\_\_\_\_ License #: \_\_\_\_\_ Exp.: \_\_\_\_\_

No     Yes - I am currently an NAFC Member. If yes: NAFC Cert No.: \_\_\_\_\_

No     Yes - Have you ever had any professional state license or certification suspended, revoked, or otherwise sanctioned?

#### **ATTACH A COPY OF ALL THE FOLLOWING TO THIS APPLICATION:**

*NAFC may require additional verifiable documentation in order to ensure the meeting of all requirements upon review of your application.*

- Highest degree earned or transcripts;
- Professional state license(s);
- Names, phone numbers, and e-mail addresses of three (3) references (one must be your current supervisor, or clinical level colleague if in private practice); We will e-mail a reference form to your references, You may also download the reference form from our website.
- CV or Resume;
- Application and First Year Certification Fee (*must accompany application*): \$260.00 per certification

#### **If paying by Credit Card (Visa, Mastercard, Discover Only - No AMEX):**

Credit Card Number	Exp. Date.	CVV Code	Amount to Charge	Signature

I attest that I am the applicant named in this application, that I have read and completed the contents thereof, and to the best of my knowledge and belief, all answers and statements are true and correct. I hereby authorize all persons listed as references in this application to release any information pertinent to my application. I further agree to hold the National Association of Forensic Counselors (NAFC) and its Certification Commission, board members, officers, agents, staff and examiners free from any civil liability for damages or complaints by reason of any action that is within the scope and arising out of the performance of their duties which they may take in connection with this application and/or the failure of the NAFC to issue me said certification and/or certificate. I attest that I have read and fully understand Candidate Handbook, NAFC Ethical Standards and Code of Conduct, the complete Application Attestation, Term of NAFC Logo Use, Policy and Procedure Manual, Renewal and Reinstatement information, and all other Terms of Membership found on the NAFC website at [www.ForensicCounselor.org](http://www.ForensicCounselor.org) and agree to abide by all.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

**MAIL:** PO Box 8827, Fort Wayne, IN 46898    **FAX:** 260-426-7431    **E-MAIL:** NAFC@ForensicCounselor.org